CCSC: CP Steering Committee Meeting
11:00 A.M, Saturday, January 5, 2013
Room Location – 900 Foyle Hall
Avila University
Kansas City, Missouri

I. Meeting preliminaries
   1. Welcome, introductions
   2. Finalize lunch plans
   3. Agenda additions / changes
II. Approve minutes of August 4, 2012 meeting
   1. Judy moved Tim seconded, minutes were approved
III. Regional Board Meeting (conducted by Carol Spradling)
   1. Carol called meeting to order at 11:12
   2. national fall meeting report
      1. Carol's appointment extends through 2013 meeting
         1. Her position will be up for election for a 1 year term at the April meeting
         2. Carol was nominated and accepted for this position
            1. nominations will be open until the election in April.
      2. National financial and accounting task force has been formed, carol is chairing
         1. redefining job descriptions for accounting positions (national and regional)
         2. computerized system for accounting is being evaluated to replace current system
         3. our region will be using Quickbooks as part of initial trial at this year's conference
         4. We will run the old and new systems in parallel
   3. Jan 25th paper manuscripts are due to John Meinke
   4. 2014 conference committee has set the budget and it has been approved Carol will email this to everyone
   5. 2015 conference at College of the Ozarks.
   6. Tentative future sites include Washburn and Missouri Western (2016, 2017)
   7. 2 positions are up for election this year. (Secretary and Web Master).
      1. Scott Bell was nominated for Secretary
      2. Michael Rogers was nominated for Web Master
      3. Both accepted nomination
IV. Conference speakers (proposals from subcommittee coordinator, Ed Mirielli)
   1. Keynote / Banquet keynote
      1. Rachel Hack....Community Manager for Google Fiber prefers keynote
         1. why they picked KC
         2. logistics of setup
         3. tours may be available of local facility
            1. perhaps a Friday night event
      2. Ron will contact Mike Nill @ Cerner for banquet keynote
         1. Carol has other contacts at Cerner if that falls through.
      3. Michael will contact Rachel Hack for opening keynote
   2. Pre-conference workshop
      1. Frank McCown Harding University is the first selection "audacious android application programming workshop."
      2. Baochuan can be our backup
      3. We might want a larger room due to high interest.

V. Select proposals for conference
   1. all final drafts to conf tool by 1/18 (will force them to register)
   2. Papers (submissions presented by Scott Bell)
      1. 15 of 23 accepted
   3. Panels, tutorials, workshops (submissions presented by Baoqiang Yan, Ed Mirielli)
      1. 4 of 5 accepted
   4. Nifty assignments (submissions presented by Mahmoud Yousef)
      1. 7,4,2,3,8 (5 of 8 accepted)
VI. Create conference program
   1. need moderators for sessions
   2. rough outline of program was created, will be completed via email
VII.   Reports from various conference areas
   1. Registration; review ConfTool setup and use (by Brian Hare)
      1. Brian will add an option allowing members to renew membership after conference has concluded.
   2. Programming contest (by Jim Cain, Ron McCleary)
      1. Jim will need to make sure coaches know that students must register ahead of time
      2. Jim needs problems!
         1. If you're going to bring a team, please try to submit at least 1 problem
      3. High School teams: We could handle a few high school teams this year if we want to as a trial run.
      4. The discussion is that next year we could develop 2 problem sets: one for high school students and a separate set for college students
         1. Issue with room for teams
         2. This year individual rooms for 20-25 teams
         3. An additional 10 or so teams could be handled in multi-team labs
         4. This year we will have a list of HS teams. They will be subjected to the same rules as the college teams. We will not openly advertise though we will try to have a few participate to get some feedback on their experience for future plans.
         5. Max per school is 3 teams from universities, then let HS teams fill in remaining spots
   3. Poster contest (by Rick Barker)
      1. needs room on Sat morning for a session for judging.
      2. Need judges
   4. Review conference web site (by Michael Rogers)
      1. tabled
   5. Publicity (by Michael Rogers)
   6. National vendors (by Michael Rogers)
      1. will continue to work on getting vendors to attend
      2. expecting NSF
      3. Wiley no response
      4. Turing's Craft maybe
   7. Local venders (by Ron McCleary)
      1. No Report...will look for possible recruiting companies
      2. Project Lead the way (K12 Engineering) Laura Loyacano
   8. K-12 Teacher initiatives report (by Tim DeClue; Scott Bell)
      1. scholarships for first 20 from Cerner
      2. contact Kansas CSTA..Scott Bell will work with them
      3. KC STEM alliance
   9. Grad school outreach (by Carol Browning)
      1. KU, Rolla, KSU, MU, Wash U, Northwest, UMKC

10. Two-year school outreach (by David Pope)
    1. ongoing, will contact them, including technical schools.
11. Conference guidelines project (by Carol Spradling, subcommittee coordinator)
    1. each person write up a list of responsibilities and timelines.
12. Lightning Talks (David)
    1. One abstract so far
    2. we can include an invitation to submit as a lightning talks for rejected papers
    3. encourage students to submit lightning talks

VIII.   Closing / miscellaneous business
1. Registration site goes live on January 10th or later as needed. It MUST be up prior to January 25th
2. 2013 women in computing conference at UMKC oct 18th /19th
    1. registration late spring.

IX. Attendees

1.	Carol Browning	Drury University
2.	Brian Hare	University of Missouri-Kansas City
3.	George Gibeau	Ozarks Technical Community College
4.	Scott Bell	Kansas State University
5.	Carol Spradling	Northwest Missouri State University
6.	Judy Mullins	University of Missouri-Kansas City
7.	Jim Cain	Southwest Baptist University
8.	Mahmoud Yousef	University of Central Missouri
9.	Michael Rogers	Northwest Missouri State University
10.	Ron McCleary	Avila University
11.	Bob Neufeld	McPhearson College
12.	Baoqiang Yan	Missouri Western State University
13.	Rick Barker	Washburn University
14.	Ed Mirielli	Westminster College
15.	Baochuan Lu	Southwest Baptist University
16.	Tim DeClue	Southwest Baptist University
17.	David Heise	Lincoln University
18.	David Pope	Ozarks Technical Community College